

Whitnash Primary School Association

Meeting Minutes

21/04/2009

- **Welcome**

Mrs Davis opened the General Meeting of the Whitnash Primary School Association at 3.15pm on 21/04/2009 in the school Music Room.

- **Attendees**

The following persons were present:

Mrs Davis
Mrs Stanley
Lucy Sweet
Erinn Adey
Mr Brenda
Marie Coupland
Emma Mortimer
Miss Greet

The following persons sent their apologies:

Mr Adey

- **Open Issues**

- I. Whitnash Fun Day – May 17th

- Lucy Sweet to contact Judy Falp to arrange booking a table by 24/04/09.
- Children to hold a 'Wrong Trousers' day on 8th May to raise prizes for table. Each child to fill a paper bag with items of their choice (e.g. sweets, toys etc) to use for a tombola. Small prize to be given per class for the most imaginative filling of the bags.
- Paper bags to be ordered from Lakeland by Miss Greet.
- PTA members to meet at 2.30pm on Tuesday 12th May to label all bags in preparation for event on 17th & to make further arrangements as necessary.
- Mrs Davis to buy raffle tickets.

- II. Opening a Bank Account

- Bank account is still in the process of being set up. In the mean time, all necessary purchases are to be claimed back with receipts, as agreed with Marie Coupland.

- III. Fundraising Target

- Mrs Stanley to advise of rough fundraising target in order for thermometer to be set up in time for Whitnash Fun Day on 17th May.

- **New business**

- I. ITV Peoples Millions

- Can apply for a grant for equipment.
 - Marie Coupland has the necessary application forms.

- II. Contacting Businesses for Raffle Prizes

- Mrs Davis to draft 30 letters & give to Lucy Sweet by 29/04/09.

- III. Publicity

- Miss Greet's class to make a banner for PTA use at public events by 12/05/09.
 - Erinn Adey to write introduction letter for publication on the school website by 24/04/09.

- **Adjournment**

Mrs Davis adjourned the meeting at 4.15pm. The next meeting was scheduled for Tuesday 12th May at 2.30pm.