

# **Whitnash Primary School Association**

## **Meeting Minutes**

09/03/2010

- **Welcome**

Lucy Sweet opened the General Meeting of the Whitnash Primary School Association at 3.15pm on 09/03/2010 in the Reception classroom.

- **Attendees**

The following persons were present:

Mrs Davis  
Mrs Roach  
Lucy Sweet  
Becky Jones  
Teresa Huggins  
Julie Pheasey  
Claire Mawby  
Erinn Adey  
Lee Adey  
Marie Coupland  
Lindsey Stanford

The following persons sent their apologies:

Sarah Cribbett  
Mrs Linehan  
Sian Reading  
Miss Greet

- **Open Issues**

- I. Confirmation of Officers

- Lucy Sweet, Erinn Adey & Marie Coupland agreed to continue as Chairperson, Secretary & Treasurer respectively.

- II. Opening a Bank Account

- Bank account is still in the process of being set up by Mrs Hallard.
- Marie Coupland & Mrs Roach are to be signatories on the account once it is in place.
- £590 raised at the Christmas Fayre & a £50 donation cheque are to be transferred from the school account once the WPSA account is open.

- III. Fundraising Target

- Mrs Davis will discuss with Mrs Stanley & advise of rough fundraising target in order for thermometer to be set up by Lee Adey.

- **New business**

- I. Fundraising Ideas for 2010

- Discussed the need to think bigger & involve the local community a lot more following the success of the Christmas Fayre.
- The following people have put their names forward as volunteers to help at forthcoming events: Mrs Hughes  
Mrs Linehan  
Mrs Wadsworth  
Vicky Compton
- Ideas for future events included:
  - Easter Egg Tombola
    - Prizes to be raised by non-uniform day.
  - Non-uniform days
    - Proposed cost of 50p per child, or prize for tombolas if one is imminent.
    - Possible themes could be odd shoes, jeans, mad hair day, wrong trousers, colours, funny hats.
  - Summer Fayre
    - Following a similar theme to the Christmas Fayre, but larger.
    - Possibly on a weekend, or later in the evening to allow more people to attend.
    - Rent a table to parents / local businesses / handicrafts etc at a nominal cost.
    - Inflatables as per email from Julie Pheasey.
    - Contact local newspapers etc for more publicity for the event.
  - Summer BBQ/Pig Roast
    - Possibly as part of the Summer Fayre, possibly as an event in it's own right.
  - School Disco
    - Mr Compton has offered to DJ for us at our first event for free, with a favourable rate thereafter if we hold further events.
    - Halloween was earmarked as a good date for a first disco.
  - Easter Colouring Competition
    - A prize for each KS1 & KS2 to be picked from the eggs bought in on non-uniform day before they are labelled up for the tombola.
    - 50p to enter
    - It was suggested that maybe Mr Woodcock would like to judge the entries & pick a winner.
    -
  - Easter Egg Hunt
    - Was thought to be not enough time to organise for this year, but worth noting for the future.

## II. Tasks to be carried out before our next meeting

- Non-uniform day to raise prizes for the Easter Egg Tombola
  - Proposed date ***Friday 19<sup>th</sup> March 2010***
  
- Easter Egg Tombola & Cake Sale
  - Proposed date ***Tuesday 23<sup>rd</sup> March 2010***
  - Cakes to arranged & sold alongside the tombola
  - Eggs from the non-uniform day to be labelled ready for the tombola on ***Monday 22<sup>nd</sup> March*** by Becky Jones, Teresa Huggins, Claire Mawby & Mrs Linehan.
  - Tombola & Cake stall to be manned by Lucy Sweet, Marie Coupland, Erinn Adey, Lee Adey, Teresa Huggins, Mrs Davis, Miss Greet & Becky Jones.
  
- Easter Colouring Competition
  - Proposed date for pictures to be sent out ***Friday 19<sup>th</sup> March*** with the competition closing on ***Wednesday 24<sup>th</sup> March***.
  - The cost of entry will be 50p, to be submitted with completed entries.
  - Two large Easter eggs will be selected from those bought in on non-uniform day as prizes. One prize for KS1 & one prize for KS2.
  - Erinn Adey to find two suitable pictures for the entries for each Key Stage group.
  
- PTA newsletter to be arranged detailing:
  - Upcoming events
  - The need for volunteers
  - Plans for the next meeting
  
- Mrs Davis to discuss & confirm the dates detailed in bold italics with Mrs Stanley.

### ● Adjournment

Lucy Sweet adjourned the meeting at 4.25pm. The next meeting was scheduled for Tuesday 13<sup>th</sup> April 2010 at 3.15pm.